

**DULWICH COLLEGE  
PREPARATORY SCHOOL**

42 Alleyn Park  
London SE21 7AA

***Secretary***

*(Lower School)*

From September 2008 a permanent full-time Secretary is required for the Lower School (Years 3 and 4). Excellent interpersonal and administrative skills required, plus familiarity with Microsoft Office. Term time only.

Application details available on  
[www.dcpslondon.org](http://www.dcpslondon.org) or from the

Headmaster's P.A.

(Tel: 020 8670 3217; e-mail:

[lmq@dcpslondon.org](mailto:lmq@dcpslondon.org)).

Completed applications to reach the  
Headmaster by

**Monday 7<sup>th</sup> July**

*We are committed to the safeguarding of  
children, and a CRB check will be made on  
the successful applicant.*